

**Minutes of Regular Session Meeting
The Board of Education
Summit Hill District 161**

March 20, 2024

The regular session meeting of the Board of Education of Summit Hill District 161 was held March 20, 2024, beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Jim Martin, Secretary Katie Campbell called roll. Members in attendance were: Jim Martin, Katie Campbell, Joy Murphy, Stefanie McCleish, Amy Berk, and Matt Spreadbury. Member absent: John Winter. Others in attendance were: Dr Paul McDermott, John Snipes, Leslie DeBoer, Julie Stearns and community members.

Summit Hill Spelling Bee Participants

The Board of Education recognized the students that qualified for the District Spelling Bee: fifth graders, Eve Dare, Lily Roldan, Carter Koehler, and Amanda Hecker; sixth graders, Jillian James Bradley, Nate Ta, Layan Kasem, and James Gonzales; seventh graders, Iredia Ohiku, Brandon Ehmen, Tyler Phillips, and Ganon Luque; eighth graders, Ava Rudsinski, Tommy Faulkner, Sean Cavanaugh and Sultan Bello.

Summit Award

Dr. McDermott presented the Summit Award to Hilda Walker 5th Grade ELA/Social Studies Teacher Aubrey Gallagher and Summit Hill Junior High School 8th Grade Math Teacher Ken Cronin.

Freedom of Information Request

FOIA requests were made by Carrie Bunda, Katie Becker, Katie Sues, Michelle Craig, Mike Gibson, Parents of Protection, Phil Block and Rose Kenny, and were completed in the appropriate timeframe.

Approval of Consent of Agenda

Mr. Martin read the items on the consent of agenda. Mrs. Murphy motioned, and Mrs. Campbell seconded.

- 4-A-1a – Regular Session Meeting Minutes of February 21, 2024
- 4-A-1b – Closed Session Meeting Minutes of February 21, 2024
- 4-A-1c – Special Meeting Minutes of March 6, 2024
- 4-A-1d- Closed Session Special Meeting Minutes of March 6, 2024
- 4-A-2 – Approval of February Treasurer’s Report/Financial Report
- 4-A-3 – Approval of Bills List of March 20, 2024
- 4-A-4– Approval of Retirement/Resignation of Staff

Ken Shenbarger effective July 1, 2024

4-A-5 – Approval of Family Medical Leave

None at this time.

4-A-6– Approval of Employment of Staff

None at this time

4-A-7- Approval of Part-time Payroll Support Consultant

Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Regular Session Meeting Minutes of February 21, 2024

A motion was made by Mrs. Murphy and seconded by Mrs. Campbell that the Board of Education approve the regular session meeting minutes of February 21, 2024, as presented. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Closed Session Meeting Minutes of February 21, 2024

A motion was made by Mrs. Murphy and seconded by Mrs. Campbell that the Board of Education approve the closed session meeting minutes of February 21, 2024 as presented. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Special Meeting Minutes of March 6, 2024

A motion was made by Mrs. Murphy and seconded by Mrs. Campbell that the Board of Education approve the special meeting minutes of March 6, 2024 as presented. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of February Treasurer’s Report/Financial Report

A motion was made by Mrs. Murphy and seconded by Mrs. Campbell that the Board of Education approve the February Treasurer’s Report/Financial Report as presented. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Bills List of March 20, 2024

A motion was made by Mrs. Murphy and seconded by Mrs. Campbell that the Board of Education approve the March 20, 2024 Bills List as presented. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Retirement/Resignation of Staff

Retirement

Ken Shenbarger, effective July 1, 2024

Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Family Medical Leave

None at this time.

Approval of Employment of Staff

None at this time

Approval of Part-time Payroll Support Consultant

A motion was made by Mrs. Murphy and seconded by Mrs. Campbell that the Board of Education approve a part-time payroll support consultant from April 1, 2024 through May 30, 2025 at \$36.00 an hour not to exceed \$5000.00.

Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Adoption of Science Program

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education approve Elevate Science by Savvas for grades 5-8 for one year at a cost of \$73,976.10. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of 2024 Roof Restoration Bid for Indian Trail School

A motion was made by Mrs. Murphy and seconded by Mrs. Berk that the Board of Education approve the bid from Crowther Roofing & Sheet Metal Inc. for the resurfacing of sections 1a, 1b, 3, 4 & 7 and replace section 5 at Indian Trail School for the cost of \$843,000.00. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of the Landscape Maintenance Services Contract

A motion was made by Mrs. McCleish and seconded by Mrs. Campbell that the Board of Education approve the thirty (30) week contract/bid Carefree Lawn Maintenance in the amount of \$42,975.00. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Administrative Employment Renewal

A motion was made by Mrs. Berk and seconded by Mrs. McCleish that the Board of Education approve an extension of employment contract through June 30, 2025 for Maryanne Hourihan. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

A motion was made Mrs. Berk and seconded by Mrs. McCleish that the Board of Education approve an extension of employment contract through June 30, 2025 to Laura Goebel. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy nay, Mrs. Campbell aye, Mr. Martin nay. Motion carried: 4 ayes, 2 nays.

A motion was made by Mrs. Berk and seconded by Mrs. McCleish that the Board of Education approve the extension of employment contract through June 30, 2026 to Ryan Nagle. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

A motion was made Mrs. Campbell and seconded by Mrs. Berk that the Board of Education approve an extension of employment contract through June 30, 2026 to Brian Skibinski. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Employment of Certified Staff

A motion was made by Mrs. McCleish and seconded by Mrs. Campbell that the Board of Education offer the following individuals a second-year probationary contract of school 2024-2025 and employ: McKayla Ceplawkes, Peter Conrad, Denise DeMarco, Kelsey Fitzgerald, Anna Gal, Christina Gonzalez, Katherine Hayek , Noelle Horbaczewski, Rochelle Jackson, Elizabeth Johnson, Kara Marcus, Audra Power and Jennifer Sutsser. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. McCleish and seconded by Mrs. Campbell that the Board of Education offer the following individuals a third-year probationary contract for school year 2024-2025 and employ: Alexandra Canino, Edward Fitzgerald, Meaghan Gallagher, Stephanie Gary, Meaghan Gritzenbach, Maria Hoots, Rosalia Hornig, Aaya Kanan, Stephen Lewis, Rachel Mackey, Bianca Madden, Catherine O'Rourke, Eric Rehm, Mary Sopha, Michelle Synowiecki and Amanda Zalewski. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Campbell and seconded by Mrs. McCleish that the Board of Education offer the following individuals a fourth-year probationary contract for school year 2024-2025 and employ: Christine Cavanaugh, Shannon Dempsey, Tyler Jones and Melony Verbeiren. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. McCleish that the Board of Education offer a tenure contract for the following individuals for the school year 2024-2025 and employ: Jennifer Adams Angela Carlton, Marni Dasbach, Patricia Dornhecker, Amy Griffin, Terrisa Kwasneski, Jenna Lynch, Nicole Quinn and Natalie Skobel. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Employment of the Directory of Early Childhood

A motion was made by Mrs. McCleish and seconded by Mrs. Campbell that the Board of Education employ Kimberly Zylka as the Director of Early Childhood, effective July 1, 2024 through the 2024-2025 school year at a salary of \$87,000.00. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk present, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 5 ayes, 1 present, 0 nays.

Employment of the Elementary Gifted and Talented Coordinator

A motion was made by Mrs. Campbell and seconded by Mrs. McCleish that the Board of Education employ Nicole Smyth as the Elementary Gifted and Talented Coordinator effective July 1, 2024 through the 2024-2025 school year at a MA Lane Step 6 plus \$5,356.13 stipend. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk present, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 5 ayes, 1 present, 0 nays.

Employment of the Intermediate Part-Time Gifted and Talented Coordinator

A motion was made by Mrs. Murphy and seconded by Mrs. McCleish that the Board of Education employ Steven Evenhouse as the Part-time Intermediate/JHS Gifted and Talented Coordinator, effective July 1, 2024 through the 2024-2025 school year at a MA Lane Step 18 plus a prorated Coordinator stipend. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk present, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 5 ayes, 1 present, 0 nays.

Approval of Seesaw (Grades PreK-4)

A motion was made by Mrs. McCleish and seconded by Mrs. Campbell that the Board of Education approve a three-year license with Seesaw for \$26,335.90 which includes one hour of professional learning and full trial for all PreK through 4 teachers for the remainder of this school year. Roll Call Vote: Mr. Spreadbury aye, Mrs. McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Rukus Wireless Outdoor Access Points for Summit Hill Jr. High School

A motion was made by Mrs. Berk and seconded by Mrs. McCleish that the Board of Education approve the purchase of two new outdoor wireless access points with a 5 year license for \$3,375.28 from CDWG. Roll Call Vote: Mr. Spreadbury aye, Mrs.

McCleish aye, Mrs. Berk aye, Mrs. Murphy aye, Mrs. Campbell aye, Mr. Martin aye.
Motion carried: 6 ayes, 0 nays.

Activities/Athletics Expansion Discussion

The Board of Education discussed the additional ways to engage students in activities and athletics.

Community Outreach

Mrs. Berk and Mrs. McCleish presented information on Community Outreach and Committee Structure.

Student Board Member Proposal

Mrs. McCleish presented information on including students as a Student Board Member to the Board of Education.

4-Year Old Full Day Preschool Pilot Regarding Feasibility for 2024-2025

The Board of Education discussed offering a pilot program for 4-year old full day preschool for 2024-25 and recommended they bring this item back for discussion for the 2025-206 school year.

Mary Drew Facility Discussion

Dr. McDermott updated the Board of Education on the progress on the transition of the Mary Drew Early Childhood Center.

District 843 Meeting Report

Mr. Martin gave an update on the February 26, 2024, and March 19, 2024 District 843 meeting.

Board Member Building Reports

Each board member liaisons shared highlights of what is going on in the school buildings.

Public Comments

Public comments were made by Lisa Brace and Patrick Oliphant and Kelli McCarron.

Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 9:51 pm.

President

Secretary